

Guidelines for Use of the Document Delivery Service (DDS)

One of the most important services provided by libraries is supplying scholarly articles to users. In this regard, the Document Delivery Service (DDS) is one of the methods for providing the articles needed by users. The central library of Semnan University of Medical Sciences serves this service to the university academic staff, researchers, and postgraduate and undergraduate students in accordance with the following terms and conditions.

Terms and Conditions:

- This service is provided exclusively to obtain full-text scholarly articles.
- Users of this service include the University's academic staff, administrative staff, researchers with research projects approved by the University and students.

Note 1- Postgraduate students can use this service only with an introduction letter from their supervisor.

Note 2- Undergraduate students may also use this service if they are required to complete their dissertation, research project, seminar or project in accordance with Note 1, Clause 3 below.

Note 3- Non-academic staff who are developing a research proposal or conducting a university research project may also use this service (up to 8 papers per year).

- Academic staff members of the university can order 15 articles per year.

Note 4- The number of articles requested by the academic members who are the supervisors of medical students or undergraduate students can be extended up to 20 articles per year.

Note 5- Postgraduate students can order 10 articles per year (PhD students up to 15 per year).

- The library accepts no responsibility for requested articles that are unavailable for any reason.

